

## **NOTICE OF REQUEST FOR PROPOSALS**

Huntley Community School District 158 with Administrative Offices at 650 Dr. John Burkey Drive, Algonquin, IL 60102

(referred to throughout this document as the “District”) is requesting Qualified Providers to provide a proposal for Custodial Services as outlined in the minimum performance specifications provided within this document.

Date issued: December 2, 2022

The District will host a mandatory pre-proposal meeting on December 28, 2022. The meeting will commence at 9:00 am. CST at the District Office, 650 Dr. John Burkey Drive, formerly known as Dr. John Burkey Drive, Algonquin, IL. After a brief review of the RFP and Q&A session, all attendees will have the option to tour all District 158 facilities or set up future site tours with the district staff.

Proposals for this service are due to the Huntley Community School District 158 Administration Center no later than 2:30 pm on January 27, 2023.

All questions about the RFP are required to be sent via e-mail to [drenkosik@district158.org](mailto:drenkosik@district158.org) and [jbowerkasch@district158.org](mailto:jbowerkasch@district158.org) no later than 4:00 pm CST at least seven business days before proposals are due.

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