

Publishing Student Information Registration

Throughout the school year, photographs and video recordings of students may be taken by school staff members, District staff members, other students, or other individuals authorized by the Building Principal. **With the consent of the parent/guardian**, the District or school may use these named or unnamed photographs in various externally distributed District or school publications, including newsletters, presentations, and news releases acknowledging students who participate in a school activity or deserve special recognition.

Photos of Students Participating in Extra-Curricular Activities

For students who participate in athletics or other school sponsored extra-curricular activities, consent to publish names, photographs, rosters, etc. is automatically given when parents consent to participation in the particular activity.

In order for the District or school to publish a photograph of a student, whether identified by name or unnamed, one of the student's parents or guardians must indicate such consent at the time of registration:

I have read the Publishing Student Information and agree that by selecting my choice below, I have indicated if I grant or do not grant consent to District 158 and the school to use named or unnamed photographs of my child in any externally distributed District or school publications, including newsletters, presentations, school newspapers, and news releases. I understand this choice is valid for the current school year only and I may revoke this permission at any time by submitting written notification to the School Office.

- ☐ **I authorize** District 158 to use named or unnamed photographs of my child in various externally distributed District or school publications, including newsletters, presentations, school newspapers, and news releases.
- ☐ **I DO NOT authorize** District 158 to use named or unnamed photographs of my child in any externally distributed District or school publications, including newsletters, presentations, school newspapers, and news releases.

Student's Name (please print)

Student ID #

School Year

School

Grade Level

Parent/Guardian Signature (*if student is under age 18*)

Date

Student Signature (*if age 18 or over*)

Date

Photos of Students Taken by Non-School Agencies

While the school limits access to school buildings by outside photographers, it has no control over news media or other entities that may publish a picture of a named or unnamed student. School staff members will not, however, identify a student for an outside photographer.

Please return this completed form to the School Office.